

Meeting Date & Time: **8/25/25 at 6:00 PM – Rectory**

Members Present: Fr. James, Vicki Berberich, Renae Smith, Jennifer Cakinberk, Anna Schweers, Barb Ledvina, Paul Suarez, Ty Barten, Ellyn Cottingham, Deanna Sargent

Not present: Ann Wright

Guest: Randy Henderson & Matt Dougan

Opening prayer & Scripture Reading/Reflection by: Renae Smith

- Approval of April meeting minutes, approved by Deanna, second by John.

Renae

- **Staff Update**

- **Randy Henderson - Youth Ministry/Faith Formation**

- Randy marked 15 years as Director of YM
 - Randy is now Director of Faith Formation
 - Klaire Madden is now leading Middle School FF
 - Hiring for Director of YM, have hired Mckenna Smith- from North Carolina.
 - She will start on 9/15.
 - YM will be going to NCYC this November
 - Registration for FF is going well.
 - Catechist recruitment is ongoing.

- **Matt Dougan – Business Manager**

- Financial Update: finished 24/25 with a surplus. Staff has been very diligent with how funds have been spent & where money needs to be spent.
 - Tithing is the main source of income
 - **Catholic School Assessment:** amount OLIH is assessed for children from OLIH that attend Catholic Schools in DM area & the amount OLIH contributes is determined by the amount assessed for the Annual Diocesan Appeal.
 - Matt, Finance Council & Father will be creating information for the Parish to create awareness of the progress of OLIH finances.
 - Looking to add more people to the Finance Council. Becky Robosky will be joining the Finance Council in October 2025.
 - Diocese Financial Audit is 9/16
 - A Tithing campaign will be done in October

- **Old Business**

- **Fundraiser Committee Update**

Anna

- 2 fundraisers planned for this fall
 - **Pie Fundraiser** in November
 - Team is working through logistics for this fundraiser
 - **Calendar Raffle** starting in Advent through ? (buy raffle tickets, there is a drawing each week with varying amounts in each drawing). Tickets are effective for the whole year.
 - Discussed including a ticket in Parish welcome gift.

- **SummerFest Parade Recap**

- Our float received 2nd place trophy

- **Catholic Worker House Meal Recap-July**

- Went very well, served 90 people. Father James played his guitar.
 - Next date is October 24th.
 - Needs List – will discuss at next meeting. Possibly 2nd collection & sign with QR code. Father will discuss with Abby to get it setup.

- **Welcome Committee Update** **All**
 - Will do a monthly announcement for people who joined church in the last month
 - Will have someone at the Welcome desk the third weekend of the month (welcome weekend).
- **New Business** **Father James**
 - **Father James Updates**
 - Father is putting on a concert in October as a fundraiser. He has written several Marian songs.
 - Also planning to record this concert as another fundraiser.
 - **Divine Renovations Book**
 - Will pick a couple of areas to focus on from this book
 - We want to be like Jesus , pray like Jesus, how do we get there?
 - **How do we make ourselves known/visible around the community?**
 - Do work at people’s homes where they can’t do that work themselves
 - What other things could be done to have get a group together for outreach?
 - Father asked to have PC bake & take cookies for Firehouses/Police Station at Thanksgiving again.
- **Feedback: “What are you hearing?”** **All**
 - Could Priest consider printing homilies to have available to congregation?
 - Father will reflect/pray on this and let us know.
 - Father will start to write some short reflections in the bulletin & possibly a recording
 - Heard that Father has decided to not allow those that volunteer during mass to help with more than one task, so if I’m assigned to lector and the mass is short Eucharistic Ministers I can no longer help.
 - OK to do double if the need arises at a particular mass.
 - Requested to offer options for Vigil Mass especially if the Holy Day falls on a Friday evening.
- The meeting closed with prayer led by Renae

Next Meeting: September 22th at 7 pm – Conference Room

Prayer lead by: Ann Wright

2025/2026 Meeting Dates and Staff reports

Date	Staff Report Given By
August 25, 2025	Randy Henderson - Dir YM & Dir Faith Formation Matt Dougan – Business Manager
September 22, 2025	Misty Hade – St. Lukes Principal
October 27, 2025	Laura Kutscher – Liturgy Director
November 24, 2025	Kathy Bovee – Preschool Director
December 22, 2025 Does this date need to move to 12/15?	No staff report scheduled
January 2026	Abby Henderson – Communications Director
February 2026	Matt D Business Manager/Makenna Dir Youth Ministry
March 2026	Tom Primmer
April 2026	Patty M
May 2026	No staff report scheduled
June 2026	No meeting
July 2026	No meeting

PASTORAL COUNCIL MEMBERS

Name	Term STARTED	Term ENDS
Fr. James Ahenkora	2024	2030
John Armstrong	July 2023	July 2026 or 2029
Ty Barten	January 2022	January 2028
Vicki Berberich (Chair)	January 2022	January 2028
Jennifer Cakinberk	July 2023	July 2026 or 2029
Ellyn Cottingham	July 2023	July 2026 or 2029
Barb Ledvina	July 2023	July 2026 or 2029
Deanna Sargent	July 2023	July 2026 or 2029
Anna Schweers	July 2023	July 2026 or 2029
Renae Smith (Secretary)	January 2022	January 2028
Paul Suarez	July 2023	July 2026 or 2029
Ann Wright (Vice-Chair)	January 2022	January 2028